BALAN ASSOCIATES
CHARTERED ACCOUNTANTS

The Secretary,
The Institute of Chartered
Accountants of India,
Nungambakkam High Road,
Chennai - 600 034.

22-07-2025

Dear Sir,

We are looking for article clerks for our office. We would be much pleased if you

Kindly display this letter in the CA students' notice board/post online in SIRC website.

Vacancy for Article clerks / Paid Assistants

We need candidates as article clerks for our audit firm . Basic accounting to finalization of accounts till incometax filing, Tds returns filing,GST reconciliation work, Tax audits,bank audits,project reports,CMA ,using of excel tools,AI and ChatGPT in accounting, auditing, taxation, etc., exposure will be given.

Stipend details:
1st year training -Rs.10,000-12000 per month
2nd year training -Rs.12,000-14,000 per month

Saturdays are half a day.

Those who are pursuing CA Course (or) those worked in an audit firm and having incometax filing experience and good knowledge in MSexcel and tally will be given preference in the selection of paid assistants

Interested persons can call our cell no: 98411-76597 or send resume to our email address bthbalan@gmail.com.

Thanking you,

Yours sincerely,

for BALAN ASSOCIATES,
CHARTERED ACCOUNTANTS,

(BALAN T)
M NO:027132
PROPRIETOR.

BALAN ASSOCIATES * CHARTERED ACCOUNTANTS *

NEW NO: 41,AYYAVOO STREET,SHENOY NAGAR, CHENNAI-600030

LANDLINE NO: 044 48619051 CELL NO: 98411 76597 Email: bthbalan@gmail.com